

FINANCE COMMITTEE AGENDA

Room 700, Law and Justice Center

Tuesday, December 4, 2001

5:30 p.m.

1. Roll Call
2. Approval of Minutes – November 6, 2001
3. Departmental Matters:
 - A. Bob Keller, Director, Health Department
 1. Items to be Presented for Action:
 - a) Request for Approval of Proposed Year 2002 County Wellness Plan and Fifth Annual Health Fair 4-19
 - b) Other
 2. Items to be Presented for Information:
 - a) Report on the 4th Annual County Employee Health Screening and Wellness Program 20
 - b) General Report
 - c) Other
 - B. Bob Kahman, Supervisor of Assessments
 1. Items to be Presented for Information:
 - a) Assessment Status Report 21-22
 - b) General Report
 - c) Other
 - C. Ruth Weber, Recorder
 1. Items to be Presented for Information:
 - a) General Report
(Documents to be distributed at the meeting)
 - b) Other
 - D. Jackie Dozier, County Auditor
 1. Items to be Presented for Information:
 - a) Progress Report on External Auditor's

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| | Management Letter – Mr. Walter Hunt,
Internal Auditor | 23-24 |
| | b) General Report | |
| | c) Other | |
| E. | James Boylan, County Treasurer | |
| | 1. <u>Items to be Presented for Action:</u> | |
| | a) Accept and place on file County Treasurer’s Report
as of November 30, 2001 | |
| | b) Accept and place on file County Treasurer’s
Investment Report as of November 30, 2001 | |
| | c) Accept and place on file County Treasurer’s
Employee Benefit Fund Report as of November 30, 2001 | |
| | d) Other | |
| | 2. <u>Items to be Presented for Information:</u> | |
| | a) General Report | |
| | b) Other | |
| F. | Don Lee, Nursing Home Administrator | |
| | 1. <u>Items to be Presented for Action:</u> | |
| | a) Request for Increase in Private Pay Rate
For Fiscal Year 2002 | 25 |
| | b) Other | |
| | 2. <u>Items to be Presented for Information:</u> | |
| | a) Monthly Report | 26-28 |
| | b) General Report | |
| | c) Other | |
| G. | Jennifer Ho, Risk Manager | |
| | 1. <u>Items to be Presented for Action:</u> | |
| | a) Request for Approval of the Policy Year 2002
Risk Management Program | 29-31 |
| | b) Other | |
| | 2. <u>Items to be Presented for Information:</u> | |
| | a) General Report | |
| | b) Other | |
| H. | John M. Zeunik, County Administrator | |
| | 1. <u>Items to be Presented for Action:</u> | |
| | a) Request for Approval of County
Military Leave Policy | 32-35 |
| | b) EXECUTIVE SESSION: Personnel Matters | |
| | c) Other | |
| | 2. <u>Items to be Presented for Information:</u> | |
| | a) Discussion of Travel Policy; Per Diem Option | 36-42 |
| | b) General Report | |

c) Other

4. Recommend payment of bills and transfers, if any, to County Board
5. Adjournment

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